



Kamehameha Schools®

Kipona Scholarship Program Newsletter

MARCH 2025

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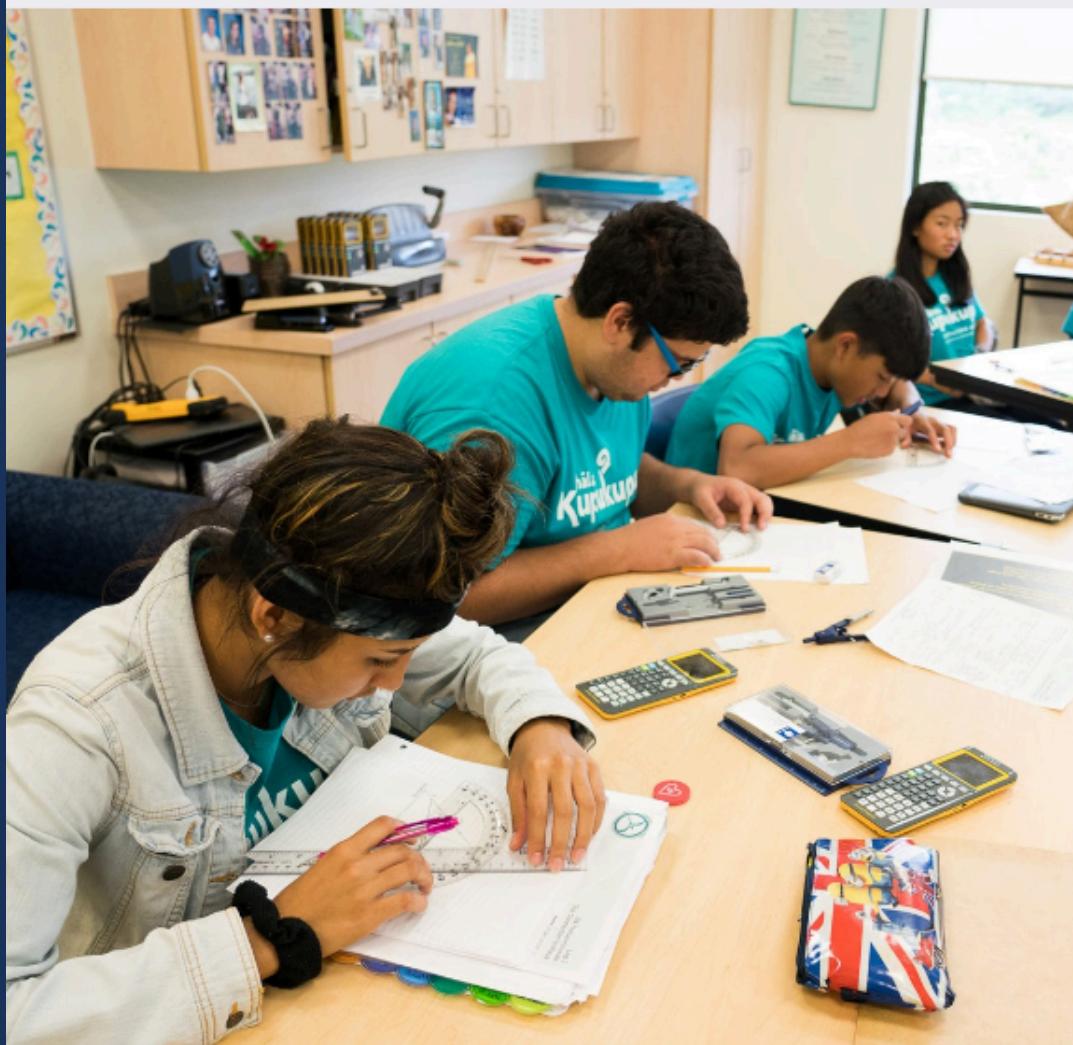
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General Reminders

ACH payment option available!

If you haven't done so already, you can elect to receive payments via ACH (direct deposit to your bank account).

Advantages of receiving ACH payments:

1. Security: Payments don't get lost in the mail
2. Convenience: No need to make a trip to the bank to deposit funds
3. Speed: Quicker access to funds

If you would like to enroll in our ACH payment program please contact us at FASS@ksbe.edu. Otherwise, you will continue to receive payments via check.

Check for outstanding disbursements

Please check your records to determine if you've received appropriate funds for all enrolled Kipona students. SY2024-2025 funds will not be disbursed after May 31, 2025. If there is an outstanding balance owed, let us know as soon as possible by emailing FASS@ksbe.edu.



SY2025-2026 Information

Award notifications are scheduled to be sent to families by early April 2025

Families can log into their FACTS account to view award decisions, accept their keiki's award or view revised awards (if applicable)

Student Enrollment Verifications

The School Collaborator Portal (SCP) will open for student enrollment updates in early to mid-May. We will notify you by email when the SCP opens.

Award payments

Award payments begin in August 2025 pending parent/guardian acceptance of the award in FACTS and confirmation of student's enrollment via the SCP. In some cases, payments may be held due to incomplete prior or current year requirements.

Kipona scholarship disbursements for the 2025-2026 school year are expected to be completed by December 2025. If a Kipona awardee has enrolled at your school and does not appear on the SCP, please reach out to us as soon as possible.

Ho'oulu Kaiāulu Activity Hours

The community service requirement was reinstated in SY2024-2025, with the exception of families residing in Maui.

NEW! In SY2025-2026, the community service requirement will be fully reinstated to include families in Maui.

Families may submit their service information via the FACTS Requirements Manager. Details for the requirement can be found in the Terms and Conditions available on the [Kipona website](#).

Please note, failure to meet awarding requirements may result in delayed disbursements, award suspension, and/or termination for subsequent awarding years.



Tips for 'ohana applying for Kipona Scholarship

- **START EARLY!**

The student application period for the 2026-2027 school year is [August 15 - December 1, 2025](#). Families are required to submit their 2024 signed federal income tax return along with any applicable tax schedules and non-taxable income, if applicable.

- **AVOID COMMON APPLICATION ERRORS**

Typos can drastically affect the award outcome.

Families should ensure that all financial and contact information is accurate and that both parents are listed on the application if they are living in the same household.

- **BE THOROUGH IN ENTERING INFORMATION**

PreK-12 students who are/will be attending a tuition charging private school or preschool should be listed on the application, as well as all income, expenses, assets as specified on the application.

In addition, be sure families add all Kipona eligible schools they are considering on the application.

- **ASK FOR HELP IF NEEDED**

Help is available to all families needing assistance with filling out their application via our Kamehameha Schools Resource Centers. Resource Centers are located statewide and are happy to help in-person, by phone, or via e-mail. Fee waivers may be available. Call (808) 534-8080, email ksrc@ksbe.edu, or make an appointment to visit us at: <https://apps.ksbe.edu/resourcecenters/>.

- **LOOK OUT FOR COMMUNICATION FROM KS & FACTS**

Staff will reach out by email and/or phone if additional information is needed to complete the application. Unanswered communication may result in a student's application being incomplete.

SY2026-2027 School Collaborator Participation Requirements

Minimum requirement for all schools to participate in Kipona Scholarship Program

All schools (including returning schools) need to be HCPS licensed or accredited by a KS recognized accreditation institution.

Returning schools do not need to reapply for Kipona participation

Make sure to submit updated accreditation certificates (if not HCPS licensed) as they become renewed. Your school may be removed from the Kipona Scholarship Program if your HCPS license or accreditation lapses.

Interested Schools

Schools interested in becoming a Kipona School Collaborator may check our website or contact KS for application information. The application period will run from April 1-30, 2025.



For more information:



Check out our website for school collaborators



Email PreK-12 Financial Aid & Scholarship Services at FASS@ksbe.edu

Some reminders regarding your expectations:

- Schools must notify KS of any changes in school contact information within 30 days
- Email copies of accreditation certificates (if not HCPS licensed) as they become renewed
- Schools will return any unused funds to KS within 30 days of change (e.g. withdrawals, disenrollment, etc.)
- When KS requests rates, schools must submit their published tuition rates
- When confirming enrollment, a student's start date is defined as the first day the student is physically or virtually present at school
- Awards can be used for distance learning, so long as the school is providing active instruction
- Awards can not be used to reserve spots at school. Student must be attending school physically or virtually
- New administrators may see [our guide](#) with instructions regarding the use of the [School Collaborator Portal](#) (SCP)
- A full list of expectations can be found on our [website](#)